

Role of Individuals

Host Business Guide

Job Shadow Day is a natural partnership between the classroom and the workplace. During the experience, workplace hosts should conduct activities with students that demonstrate job skills and educational requirements. After the site visit, the students participate in post activities to reinforce and share what they learned.

Role Of The Worksite Host

- ◆ Shows a desire to work with the student and introduce he/she to the positive aspects of work
- ◆ Has ability to communicate openly and in a nonjudgmental fashion with student
- ◆ Wants to invest in a student's current and future career path
- ◆ Has ability to work with persons of different educational, economic, cultural, religious and ethnic backgrounds
- ◆ Is capable of linking learning to work place skills
- ◆ Is willing to spend time reviewing materials and planning in preparation for the day
- ◆ Is willing to dedicate part of the workday to the student and remain fully available to that student during the visit
- ◆ Gives visiting students explanations of workplace safety and security policies and procedures
- ◆ Helps student understand skills needed for the job
- ◆ Demonstrates and explains effective work methods

Role Of The Student

- ◆ Demonstrates desire to explore career options, personal skills, attributes
- ◆ Willing to develop a personal action plan to improve education and skills
- ◆ Follows all safety and security policies and procedures of the employer
- ◆ Actively participates in activities structured by the Workplace Host