

"More than Meets the Eye"

This is a student activity given by business host.

Just how keen are your observation skills? One of your responsibilities today was to observe and learn as much as possible about the work environment you got to visit. You probably saw that there is a lot more to a work site than just delivering a product or service.

Think about the people, equipment, facilities, and employee benefits that you have either seen or heard about today. You may have five minutes to write down your answers. After you have finished, I (your business host), will tell you the correct answers so that you may total your points to see how well you did.

The People:

The most important resource at a work site is its people. Describe the clothing people wore today. (2 points)

Do different jobs require different clothing? If so, give an example. (3 points each)

How did people treat each other? (2 points)

Did everyone have the same workspace? Give examples. (3 points each)

How did people answer the phone? (3 points)

The Facilities:

Employers typically offer amenities or "extra" facilities for their employees. Which of the following did you observe? (2 points each, unless otherwise noted)

Lunch/break room? _____ Yes _____ No

Identify specific equipment in the lunchroom (1 point each)

Exercise/work-out room? _____ Yes _____ No

Showers? _____ Yes _____ No

Child care center? _____ Yes _____ No

Health care/first aid? _____ Yes _____ No

Outside seating areas? _____ Yes _____ No

The Technology:

Workplaces today use a variety of cutting edge technologies. How many computers does this company have? (5 points)

Which software programs did you observe? (2 points each)

What other equipment besides computers do employees use at their desks? (2 points each)

What other technology is used to make a product or deliver a service? (3 points each)

The Benefits:

Many employers offer more than a salary or hourly wage. What other benefits are offered at this workplace? (2 points each)

Health care plan? _____ Yes _____ No

Dental plan? _____ Yes _____ No

Disability insurance? _____ Yes _____ No

Education reimbursement? _____ Yes _____ No

Advanced job skills training? _____ Yes _____ No

Other services, such as dry cleaning or car maintenance? _____ Yes _____ No

TOTAL POINTS _____

After the workplace coordinator gives you the right answers, tally up your score using the following guide.

0 – 15 points: NEW EMPLOYEE ("NEWBIE")

16 – 30 points: MANAGER (YOU'RE GOING PLACES)

31 – 40 points: VICE PRESIDENT (CONGRATULATIONS)

41 – 50 points: PRESIDENT AND CHIEF EXECUTIVE OFFICER (WOW, IMPRESSIVE)

50 + points: CHAIRMAN OF THE BOARD!!!